

# HUMANE SOCIETY AND CONTROLLED SUBSTANCE REGISTRATION INSPECTION REPORT

Rev: 091603

Department of Health Professions  
6603 West Broad Street, 5<sup>th</sup> Floor  
Richmond, VA 23230

Date	Time	Days of Operation	Telephone No.
Inspection Hours	Mileage	Hours of Operation	Fax No.

Name of Entity	Permit No. 0209-	Expiration Date	DEA No. (If applicable)
Street Address		City	State Zip
Responsible Party (CSRC Registrant if applicable)	CSRC No. (If applicable) 0220-	CSRC Expiration Date	Supervising Veterinarian License No. 0301-
<input type="checkbox"/> New <input type="checkbox"/> Routine <input type="checkbox"/> Reinspection <input type="checkbox"/> Other (Describe)		Controlled Substance Schedules	<input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V <input type="checkbox"/> VI

GENERAL		Yes	No	RECORDS	
54.1-3434	License is displayed in a conspicuous location.			Administration record includes:	
110-20-580 (2)	Facility has obtained a CSRC if required to possess drugs.			110-20-580 (6)	Name and strength of drug.
110-20-580 (4)	Drugs are obtained and administered in the injectable form only.			110-20-580 (6)	Date of administration.
SECURITY		Yes	No	110-20-580 (6)	Species of animal.
110-20-580 (3)	Drugs are stored in a secure locked place.			110-20-580 (6)	Weight of animal.
110-20-580 (3)	Access to drugs in only by those persons responsible for administration of drugs.			110-20-580 (6)	Amount of drug administered.
STORAGE		Yes	No	110-20-580 (6)	Signature of person administering drug.
54.1-3461	Room storage temperature (59-86F),			Drug theft or loss:	
54.1-3461	Refrigerator temperature (34-36F),			54.1-3404	Reported to the Board,
54.1-3457 Adulterated Drugs	Expired drugs separated from working stock,			54.1-3404	Inventory conducted if unable to determine kind & quantity of loss.
54.1-3404	Schedule II-V drugs disposed of properly,			Inventories	
RECORDS		Yes	No	110-20-580 (2)	Permit is returned to Board and inventory completed when responsible person ceases employment.
54.1-3404(D) CFR 1304.04 (f)(1)	Inventories and records of CI-II drugs are maintained separate from all other records,			110-20-580 (2)	New responsible party completes inventory of all drugs in stock.
54.1-3404	Records for CII-V drugs maintained for two (2) years at CSR location,			54.1-3404	Biennial inventory conducted within two (2) years of previous inventory,
54.1-3404	Computerized system, if applicable, is capable of retrieval of drugs administered for two (2) year period ,			54.1-3404(D) CFR 1304.04 (f)(1)	All inventories separate Schedule II drugs from Schedule III-V drugs
Records of receipt for CII-V drugs includes:		Yes	No	54.1-3404	All inventories indicate date of inventory.
54.1-3404	Date of receipt,			54.1-3404	All inventories indicate opening or closing of business,
54.1-3404	Name,& address of person from whom received,			54.1-3404	All inventories are signed by individuals conducting inventory,
54.1-3404	Kind and quantity of drug,				

COMMENTS:

This facility has been inspected by an inspector of the Department of Health Professions. The results of the inspection have been noted. I acknowledge that the noted conditions have been deemed by the inspector as not being in compliance and have been explained to me and that I have received a copy of the inspection report.

Signature of Inspector

Date

Signature of Applicant / Title of Applicant

Date